

For further information please email:

Admissions Office
admissions@carey.com.au

The Application for Enrolment is also
available online at carey.com.au

The following School Rules, Policies and
Forms can be found on our Website:

- Child Safe Policy
- Reporting Child Abuse Procedure
- Complaints and Appeals Policy
- Overseas Student Transfer Policy
- Student Behaviour
- Uniform and Appearance
- Privacy
- Enrolment Procedure and Policy –
International Students
- Fee Schedule and Further
Information – International
covering:

*Annual Fees and Additional
Charges, Withdrawal of a Student,
Uniform and Books, Digital
Learning Program*

- Term dates/holidays
- Curriculum (pathways) information
(pathways.carey.com.au)

After orientation further School
Policies and Information become
accessible on Careylink.

Carey Baptist Grammar School Limited
ABN 83 051 576 062 CRICOS #00135G

* Fees and Condition of Enrolment are
subject to change without notice

November 2020



1. INTRODUCTION

Carey Baptist Grammar School (School) is committed to providing quality education to all students. In order to deliver on this commitment, the School must ensure that overseas students who attend the School have attained a suitable level of English proficiency prior to enrolment.

2. PURPOSE

The purpose of this Policy is to outline the School's policy on English language proficiency required to be eligible for admission to the School.

3. SCOPE

This Policy applies to all overseas students seeking enrolment with the School.

4. DEFINITIONS

Overseas Student means a person (whether within or outside Australia) who holds a student visa as defined by the Education Services for Overseas Students Act 2000 (Cth) (ESOS Act), but does not include students of a kind prescribed in the ESOS Regulations. Where the student is under 18 years of age and the student is required to exercise rights or enter obligations as a legal person, this term may refer to the student's parents or legal guardian.

5. POLICY

- 5.1 All applications for enrolment from overseas students must be processed according to this policy.
- 5.2 Students must attain a suitable score, as determined by the School from time to time, in order to receive an offer of enrolment or commence study at the School.

6. ASSESSMENT PROCEDURE

- 6.1 To be considered for enrolment at the School, an overseas student must complete, as a minimum requirement, a Middle School certificate (Year 9 or equivalent) and an English Language assessment as part of the application process.
- 6.2 In order to assess a student's English proficiency, the School requires overseas students to undertake the Australian Educational Assessment Services (AEAS) test. The results of the AEAS test should be provided with the initial application.
- 6.3 The School will consider the results of the AEAS test and will either:
 - (a) make an offer of enrolment;
 - (b) make a provisional offer of enrolment, requiring the student to undertake additional testing prior to commencement at the School; or
 - (c) decline to make an offer of enrolment.

7. PROVISION OFFER OF ENROLMENT

This process relates only to students who are offered provisional enrolment under item 6.3 (b)

- 7.1 Students will be required to undertake a listening exercise, a written exercise, a reading comprehension exercise and an interview to determine whether the student will be able to access the curriculum and succeed in mainstream classes.
- 7.2 Enrolment offers under this section are provisional upon the student's completion of the recommended English language preparation course and achievement of the required level of English appropriate to the year level of entry, as determined by the School. The

School reserves the right to withdraw a provisional offer of Enrolment if test results as outlined in item 7.1 and progress reports from the language preparation course are not satisfactory as determined by the School.

The School Leadership Team will be responsible for ensuring that this Policy is reviewed and updated.

8. CONSIDERATIONS

- 8.1 Any decision to extend an offer of enrolment is made at the sole discretion of the School. The School may, but is not required to, give consideration to the following factors when considering whether to make an offer of enrolment:
- (a) potential for growth; and
 - (b) whether students have experience studying at a school where English is the language of instruction or at an English language school as they are likely to have less scope for further growth in language acquisition.

9. BREACHES OF THIS CODE

Any breach of this Policy may result in withdrawal of offer of enrolment or termination of enrolment.

10. MONITORING AND REVIEW

A review of this Policy shall be conducted every two years.